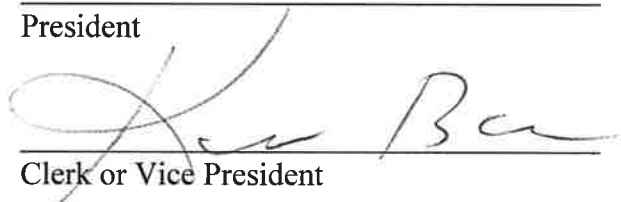




Regular Meeting Minutes  
Robla School District Governing Board  
January 18, 2018 at 5:30 P.M.  
Board Room, 5248 Rose Street, Sacramento, California

Call to Order	With a quorum present, the meeting was called to order at 5:46 p.m. Present: Dennis Boyd (Presiding), Ken Barnes, Craig DeLuz, Nuvia Cardona and Kim Howard. Also present: Superintendent Ruben Reyes.
Closed Session	Having received no requests for public comment, the Board met in closed session to discuss the following: Public Employment: Secretarial Assistant, Instructional Assistant, Bilingual Community Outreach Assistant-Spanish, Intervention Assistant.
Open Session	The Board reconvened in Open Session at 6:37 p.m. President Boyd led the Pledge of Allegiance and announced that no action was taken in closed session. It was moved/seconded (DeLuz/Barnes) to adopt the agenda as published. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Communications: Written and Oral	President Boyd acknowledged that any written communications to the Board had been distributed.
Robla Education Foundation Report	No representative was present.
Robla Park Community Association Report	No representative was present.
Employee Associations Reports	No representatives from RTA or CSEA were present.
Superintendent's Report	Superintendent Reyes announced the Sacramento County School Boards Association Dinner Meeting on February 7, 2018 at 6 PM and asked for the board members to RSVP. He updated the board on the Teacher Professional Growth System pilot that replaces the district's former system of evaluation.
Board Member Reports	Trustees Howard, Cardona, DeLuz and Barnes had nothing to report. Trustee Boyd reported that he attended a craft fair at Bell Avenue and Taylor Street schools. He shared with the board members a resolution from CSBA to support an initiative to raise the ADA to the Top 10 by 2020.
Public Hearing: Paseo Grande Charter School	President Boyd opened a public hearing to consider the Charter Revision for Paseo Grande Charter School. Hearing no comments from the board, public or staff, he closed the hearing.
Public Hearing: Marconi Learning Academy	President Boyd opened a public hearing to consider the Charter Petition for Marconi Learning Academy. Hearing no comments from the board, public or staff, he closed the hearing.
First reading of revised board policies and administrative regulations	<p>The board policies and administrative regulations listed below were submitted for a first reading. No board action was taken.</p> <ul style="list-style-type: none"><li>• BP 0400 – Comprehensive Plans</li><li>• BP/AR 0420.4 – Charter School Authorization</li><li>• BP/AR 0460 – Local Control and Accountability Plan</li><li>• BP 0500 – Accountability</li><li>• BP 1113 – District and School Websites</li><li>• BP 1340 – Access to District Records</li></ul>

  
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- BP 2121 – Superintendent’s Contract
- BP 3515.7 – Firearms on School Grounds
- AR 3580 – District Records

**Board Governance Handbook**

Superintendent Reyes asked the board to review the handbook to ensure that it accurately reflects the changes they discussed at their workshop in November.

**Presentation: Annual Audit**

Aubrey King, Auditor with Wilkinson Hadley King & Co., stated that they issued an unmodified opinion on the district’s financial statements. They identified changes needed to attendance procedures at Main Avenue School.

**Presentation: Employee Recognition**

Nichol Sullivan said that she will be bringing stellar employees next month to the board. She announced that she received a grant from REF and a donation from John Reven to cover the costs of the awards for the winning employees.

**Presentation: Facilities Update**

Trustee Boyd said the tour of Main Avenue School campus tonight was very exciting. Emilio Flores of CFW said they expect to have the exterior of Main Avenue School completed by end of January and are on schedule. At Taylor Street School, they are finalizing plans and remain on track to install the portable in the upcoming year and are working with staff on furniture orders that are on the agenda today for approval.

**Presentation: Quarterly Marketing Report**

Heather McGowan outlined the three year marketing and communication strategic plan as (1) Guiding principles, (2) Survey results and (3) Key strategic objectives. She reviewed findings from the focus groups, walkthroughs and employee and parent surveys. She explained tactics to support key strategic objectives and described broad evaluation measures. Finally, she outlined the district’s promotional campaign.

**Presentation: School Level Plan**

Cindi Lyon, State and Federal Programs Director, explained that School Level Plans (SPSAs) must reflect how schools that receive federal funding are spending monies. They must also reflect how a school’s spending of LCFF (state funding) aligns with LCAP goals. She reviewed the timeline for presentation of the school plans and stated that SPSAs will reflect districtwide programs and school initiatives and include LCAP and SPSA goals. She showed how funds are being spent to support achievement of these goals.

Mario Penman, Principal of Robla School, reviewed goals and steps he and his staff are taking to progress towards those goals in five areas: English Language Arts, Math, English Language Development, Parent Involvement and Engagement and School Climate. He said that Robla School is focusing on sharing positive messages with parents so they have implemented the use of Remind app (20% messages are reminders, 80% messages are commendation/appreciation). Robla School also has implemented a “Connect with 3” goal to reach out to students who are not connected to school, perhaps because of shyness, lack of motivation or social emotional concerns.

**Presentation: Bidding Process**


Mike Henkel, Chief Business Official, presented information explaining the purpose of competitive bidding, the bidding requirements for LEAs, provisions of public contract code, advertising of bids, length of contracts, lowest responsive bidders and exceptions to competitive bidding. He stated that our auditors also review our bidding process.

**Presentation: DLI Program**

David Gutierrez, Principal of Glenwood School, said that DLI Program is exceeding expectations. He said parent meetings will occur on February 7 and parent classroom visits the week of February 13. He showed a video of the first day of school and the progress made by December 2017.

  
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Presentation: CAASPP Report Follow Up	Superintendent Reyes said they hope to answer the questions brought forth at previous board meetings. Gail Hunt presented data in response to the following five questions as well as conclusions reached: (1) Are we setting goals around our Student Achievement? 2) What does the data look like for our students who have been continuously enrolled with us? 3) What ever happened to the work we did in our Student Achievement Work Study Session? 4) Why are standardized test scores of Socioeconomically Disadvantaged students lower across the board in the State, County and District? 5) Are our initiatives making a difference?
Presentation: CALLI/PLST	Cindi Lyon defined the acronyms CVF, CALLI and PLSTs, gave a brief history of CVF grant, showed how the two initiatives converged, explained how the grant is monitored, discussed the purpose of CALLI convenings, discussed goals, vision and objectives, defined actions and reflected on impacts of actions. She showed how what they have learned drives where they go next. Lastly, she reviewed the grant cycle.
Presentation: Williams UCP Quarterly Report	Superintendent Reyes reported that we received no complaints related to sufficiency of textbooks, emergency school facilities issues or vacancy or misassignment of teachers.
Consent Agenda	<p>It was moved/seconded (DeLuz/Barnes) to remove Sobna DeLuz from Personnel Report #18-05. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)</p> <p>It was moved/seconded (DeLuz/Barnes) to approve the consent agenda items below. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)</p> <ul style="list-style-type: none"><li>• Adopt minutes of November 9, 2017 regular meeting</li><li>• Ratify warrants for October 2017</li><li>• Accept donations: To Glenwood School: \$148.00 from Lifetouch</li><li>• Personnel Report #18-05</li></ul> <p>It was moved/seconded (Barnes/Howard) to approve Sobna DeLuz as described in Personnel Report #18-05. Motion carried. (Ayes: Boyd, Barnes, Cardona, Howard; Abstain: DeLuz)</p>
Publish 2016-2017 SARCs	It was moved/seconded (DeLuz/Barnes) to approve publication of 2016-2017 School Accountability Report Cards (SARCs). Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Reclassification requirements	It was moved/seconded (Barnes/Howard) to approve removal of math criteria from our districts reclassification requirements and update state assessment criteria to reflect the state recommendations. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Audit Report for 2016-2017	It was moved/seconded (DeLuz/Barnes) to approve Robla School District's annual audit report for the 2016-2017 school year. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Furniture for Main Avenue and Bell Avenue	It was moved/seconded (Barnes/Cardona) to approve purchase of the attached furniture as listed in the quotes from Culver-Newlin for furniture for the Main Avenue Project, the seven existing new classrooms at Main Avenue, and Bell Demonstration Classroom Project and adopt this furniture as District standard for future furniture orders. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)

  
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Piggyback purchase order with Enviroplex	It was moved/seconded (DeLuz/Barnes) to approve a piggyback purchase order with Enviroplex for modular construction services for the Taylor Street Project. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Emergency Contract with RMC for Glenwood School	It was moved/seconded (DeLuz/Howard) to approve board resolution 794 authorizing Emergency Contract Without Bid for Glenwood Elementary School Classroom restoration with RMC. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Nacht and Lewis for architectural design at Glenwood School	It was moved/seconded (DeLuz/Barnes) to approve Nacht and Lewis for the architectural design of the HVAC unit and roofing over the kitchen at Glenwood Elementary School and approve the project scope for the replacement of the HVAC and Roofing at the Glenwood Elementary School kitchen. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Change order with Nacht and Lewis	It was moved/seconded (DeLuz/Howard) to approve the change orders to AE contract with Nacht and Lewis for the reduction of scope for the Fire Alarm and HVAC/Kitchen roofing projects at the Glenwood Elementary School. Motion carried. (Ayes: Boyd, Barnes, DeLuz, Cardona, Howard)
Requests for Future Agenda Items	There were no board member requests.
Adjournment	There being no further business to conduct, President Boyd adjourned the meeting at 9:52 p.m.



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